

**North Wales Police**

**PRUDiC**

**Templates for Meetings**

**Meeting 3**

**Case Review Meeting**



**MEETING 3: CASE REVIEW MEETING**

|  |  |
| --- | --- |
| **Name of child/infant:**  |  |
| **Date of birth:** |  |
| **Date of death:** |  |
| **Address:**  |  |

|  |  |
| --- | --- |
| **Date of meeting:**  |  |
| **Time:**  |  |
| **Location:**  |  |
| **Chairperson:**  |  |
| **Minute-taker:** |  |

* Introduction from Chair
* Apologies:
* Review minutes of Case Discussion Meeting

**Purposes of the case discussion meeting:**

1. **Share all available updated relevant information.**
2. **To examine details of death in light of Pathologist’s findings.**
3. **To review any outstanding Child Protection concerns.**



**Purposes of the case discussion meeting cont.**

1. **To consider any risk associated with future pregnancies and plan for the same.**
2. **To review the support required for the family.**
3. **To agree the most appropriate means to update the family.**
4. **To arrange dissemination of the pathologist’s report to appropriate personnel.**
5. **Provide assurance to the RSCB that the death has been thoroughly investigated**
6. **To identify any lessons learned**
7. **To confirm whether the case should be presented to the RSCB CPR group ( unless already done so)**
8. **Complete the Case Summary Template ( appendix 6) and forward appropriately**
9. **Each agency to ensure learning is shared and disseminated within their agency**

**Action Matrix – updates from action owners**

|  |  |  |  |
| --- | --- | --- | --- |
| **No.** | **Action** | **Person responsible** | **Target time/date** |
| **1** |  |  |  |
| **2** |  |  |  |
| **3** |  |  |  |
| **4** |  |  |  |
| **5** |  |  |  |
| **6** |  |  |  |



**Updates from organisations**

*Each organisation representative to provide an update regarding information gained since the case discussion meeting.*

1. Social Services

2. Police

3. Health

4. Education

5. Other



**Discussion regarding implications of Pathologist’s findings:**

**Discussion of any Child Protection concerns in light of Pathologist’s findings:**

**Identify issues of concern and if appropriate agree a plan for future pregnancies:**

**Support for family:**

**Lessons learned:**

**Further agreed actions:**

|  |  |  |  |
| --- | --- | --- | --- |
| **1** |  |  |  |
| **2** |  |  |  |
| **3** |  |  |  |